

**DEGREE/PROGRAM CHANGE
FORM C
Form Number: C2974**

Fields marked with * are required

Name of Initiator: Matthew Dennen Mingus Initiator's Title Associate Professor: Gallup Branch Email: mmingus@unm.edu Phone Number: 505 863-7558	Faculty Contact Ann Jarvis Administrative Contact Ann Jarvis Admin Email aejarvis@unm.edu Admin Phone 505-863-7617	Department Business & Applied Technologies Branch Gallup Date: 03-08-2022
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Associated Forms exist? No

Proposed effective term

Semester Year

Course Information

Select Appropriate Program

Name of New or Existing Program

Select Category Degree Type

Select Action

Exact Title and Requirements as they should appear in the catalog. If there is a change, upload current and proposed requirements.

See current catalog for format within the respective college (upload a doc/pdf file)

[Certificate in Barbering - FINAL - title description requirements.pdf](#)

Does this change affect other departmental program/branch campuses? If yes, indicate below.

Reason(s) for Request (enter text below or upload a doc/pdf file)

Discussion with Cosmetology faculty, and anecdotal student evidence, suggests that retention rates and recruiting efforts might be improved if our branch offers a separate Barbering Certificate at UNM-Gallup, separate from our current Cosmetology Certificate.

[Certificate in Barbering - routing slip FINAL.pdf](#)

Upload a document that includes justification for the program, impact on long-range planning, detailed budget analysis and faculty workload implications. (upload a doc/pdf file)

[Certificate in Barbering - FOR WORKFLOW - resources.pdf](#)

Are you proposing a new undergraduate degree or new undergraduate certificate? If yes, upload the following documents.

Upload a two-page Executive Summary authorized by Associate Provost. (upload a doc/pdf file)

[Certificate in Barbering - FOR WORKFLOW.pdf](#)

Upload memo from Associate Provost authorizing go-ahead to full proposal. (upload a doc/pdf file)

[Certificate in Barbering - cheek approval.pdf](#)